

BOARD OF DIRECTORS OF THE  
McLENNAN CENTRAL APPRAISAL DISTRICT

**NOTICE OF PUBLIC MEETING OF THE BOARD OF DIRECTORS**

Take notice that a meeting of the Board of Directors of the McLennan Central Appraisal District will be held on January 18, 2024, at 9:00 A.M., at the McLennan Central Appraisal District in the upstairs conference room, 315 S. 26th Street, Waco, Texas, for business that may come before the board as outlined on the agenda that is included herein.

I hereby certify that such notice was posted by 9:00 A.M. January 15, 2024, at McLennan Central Appraisal District and on the website at <https://mclennanCAD.org/general-info-and-public-notices/> in accordance with govt code 551.05.



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JIM HALBERT  
DEPUTY CHIEF APPRAISER

BOARD OF DIRECTORS MEETING  
JANUARY 18, 2024 9:00 A.M.  
MCLENNAN CENTRAL APPRAISAL DISTRICT  
315 S. 26<sup>TH</sup> STREET, WACO, TX 76710

**Agenda**

Meeting Called To Order

**Public Comment**

**Business Session**

**Items Requiring Board Action**

1. Oath of office for Board Members
2. Board to elect Chairman and Secretary
3. Minutes of November 16, 2023
4. Accept Resignation of Chief Appraiser
5. Appoint Interim Chief Appraiser and Assign Duties
6. Consider Additional Credit Card User or Increase Limit on Existing Credit Card
7. Resolution 2024-1 to Commit Reserve Funds to Specific Line Items for Planned Deficit Budget
8. Resolution 2024-2:1) ordering a general election on Saturday, May 4, 2024, for the election for McLennan Central Appraisal District Board of Directors, at-large by place 1, at-large by place 2, or at-large by place 3 to serve terms ending December 31, 2026; 2) designating early voting and election day polling locations; 3) authorizing a contract for election services with the McLennan County Elections Administrator; 4) authorizing a joint election agreement with other governmental entities; 5) authorizing the Chief Appraiser to execute any documents necessary to complete these transactions; and 6) providing for other matters relating to the general election
9. Review 2023 Line-Item Changes
10. Revise Personnel Policies and Procedures Regarding Licensing Requirements to Match State Requirements and Update County to Central
11. Adopt or Modify the Annual Investment Policy

**Management And Committee Reports**

12. Chief Appraiser Report to Include Updates Regarding: Appraisals, Entity Totals, Protests, Arbitrations, Lawsuits, Training & Education, Open Records Requests, MCAD Building, MCAD Contracts, Agricultural Advisory Board Membership, Financials, Salaries, Google Reviews and Survey Responses, and Miscellaneous Issues
13. Taxpayer Liaison Officer Report
14. Investment Report

**Discussion Items**

15. Discuss Remodel and Financing of District Office to Include Status of Entity Approval and Upcoming Requests for Qualifications and Proposals.
16. Discuss Outsourcing of IT Functions
17. Discuss Future Plans For the District To Include But Not Limited To; CAMA Software, Transition to Cloud Services, District Organizational Chart,
18. Review Financial Statements

**Executive Session**

- a. The appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee, supervisor, chief appraiser, taxpayer liaison officer (Tex. Govt. Code sec.551.074) (a)
- b. A private consultation with the board's attorney on matters in which the duty of the attorney to the governmental body under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the Open Meetings Act or pending or contemplated litigation or settlement offer, as authorized by law (Tex. Govt. Code section 551.071)

Note for agenda items under this heading: the board of directors will be in closed session for these items.

For any agenda items not under this heading: If during the course of the meeting covered by this notice, the board should determine that any business session item is permitted/eligible for a closed or executive meeting or session of the board and/or is required for such item, then a closed or executive meeting or session will be held as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551 for any such item(s).

**Business Session (Continued)**

**Other Items**

19. Set agenda items, and next meeting date/time:
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- a. Thursday, March 14, 2024 at 9 AM
20. Adjournment