



## Request to Remove Personal Information from the McLennan County Appraisal District Website

According to the Public Information Act, the public has a right to access and/or copy your property tax information including your name. Since the Act does not require a governmental body to provide public access to the Internet, the McLennan County Appraisal District may remove your name from the information posted on its website at [www.mclennanappraisal.org](http://www.mclennanappraisal.org) and [https:// propaccess.trueautomation.com/clientdb/?cid=20](https://propaccess.trueautomation.com/clientdb/?cid=20) upon your written request. This service is subject to change according to changes in state or federal law.

**NOTICE :** YOUR NAME WILL NOT BE REMOVED FROM INFORMATION OTHERWISE PROVIDED TO THE PUBLIC, INCLUDING INFORMATION PROVIDED IN ELECTRONIC FORM PURSUANT TO THE PUBLIC INFORMATION ACT.

(Please print)

### Step 1: Property Owner Information

<u>Property Owner Name(s)</u>		<u>Daytime Telephone</u>
<u>Home or Mailing Address</u>		
<u>Street Number and Name / PO Box</u>	<u>City and State</u>	<u>ZIP</u>

### Step 2: Property Location Information

List all properties from which personal information should be removed on the MCAD website. Each property listed must be owned by the property owner indicated in Step 1. This will affect every property with the same owner ID. Variations in spelling of owner name could cause owner to have multiple owner IDs. Please check with the district or our website or past Appraisal Notices if you own multiple properties.

CAD Account Number	Location Address Street Number and Name	City	ZIP

### Step 3: Signature

I certify that the information contained on this document and information attached is true and correct to the best of my knowledge and belief. I understand that this form authorizes the McLennan County Appraisal District to remove my account information posted on the district website at [www.mclennanappraisal.org](http://www.mclennanappraisal.org) and [https:// propaccess.trueautomation.com/clientdb/?cid=20](https://propaccess.trueautomation.com/clientdb/?cid=20) until I rescind this request in writing. I understand that this authorization applies only to information posted on those websites and that the Public Information Act requires the McLennan County Appraisal District to provide full public access to my property tax information.

Signature

Date